

April 26, 2018

Chairman J. Pastore Called the Regular Meeting of the Schuyler Heights Fire District to Order at 7:00pm

Roll call showed the following present: D. DiPofi, M. DiPofi, E. Keefer, V. Krill, J. Pastore, J. Clark, C. Bayly and Chief A. Fandl

A motion was made that the minutes of the last regular meeting were approved as by V. Krill and seconded by M. DiPofi and the carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

Treasurer's Report

C. Bayly:

Cindie spoke about the budget figures, J. Clark had a question about the figures and want to know that was what we have spent so far. Cindie explain how the columns are worked as she handed out beginning of the meeting, J. Clark was satisfied with her answer.

J. Clark asked if the accountant is called yet, Cindie stated they did and everything is being worked on.

A motion was made to approve the payment of the bills pending verification by M. DiPofi and seconded by V. Krill Carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

OLD BUSINESS

V. Krill had the cedar tree properties contract and explained that page 1 was a quote for behind the fire house and page 2 was for across the street.

A motion to approve the contract not to exceed \$364 from page 1 and \$5091 from page 2 by M. DiPofi and note prepay seconded by V. Krill carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

PROJECT

849 1st Street Watervliet, NY 12189

Nothing at this time:

NEW BUSINESS

We received this a letter from the fire company that at their April 16, 2018 meeting voted to accept two candidates for membership, we are still waiting on the arson report.

Hera Merritt of 1313 7th Ave., Watervliet, NY 12189

Colin Mikus of 6 43rd Ave., Watervliet, NY 12189

A motion was made by E. Keefer to accept the two candidates pending the arson report seconded by M. DiPofi carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

CHIEF'S REPORT

See report on file:

The hose and groundwater tests will be performed on Tuesday, July 3 the results will be given to the board when I received.

Recruit New York is being held at the Flats would like money for food.

A motion by V. Krill to allocate up to \$200 for recruit New York food seconded by M. DiPofi carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A discussion on the kitchen hood issues with the result that the board needs to work on this problem.

A discussion was held on moving the officers up stairs where the weight room is known as now, I think I can appropriate items needed to do this and use some of the computers and printers. If I come across anything that I need to purchase I will get in touch with the board.

A motion was made by E. Keefer to allow the move seconded by V. Krill and carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I would like to discuss an incentive for members to take training classes and giving up their spare time, my suggestion is get some shirts for these members we just had a class on Flammable and Combustible Liquid Emergencies and would like to have shirts like that printed up for the special classes, I have contacted stripes and we can get shirts for a round \$19 for short sleeves for long sleeves about \$24. I would like to be able to order about 50 shirts for the first-order.

A motion was made by M. DiPofi to purchase shirts not to exceed thousand dollars and seconded by V. Krill carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

a discussion was held on why we do a sprinkler test since it does not report any place.

The iPads in the varicose are being updated by Andy our IT person, a discussion followed about the Chiefs and the duty over. M. DiPofi will give Andy a call and get this taken care of.

Car 47 is in heaven some issues with the lights and siren control and I have a quote from Wells to have it looked at for approximately \$2000.

A motion was my made by M. DiPofi to do the repair seconded by V. Krill and carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I have 2 quotes for purchases one from Albany communication for \$1326 and one from MES for \$1081.10 which is not on my report because I just received.

A motion by M. DiPofi to approve the purchase shares of both items seconded by V. Krill and carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I am working on swapping out outdated year that is over 10 years old and would like to donate it when it gets replaced, when I have a solid plan on how many and where to donate I would be back in touch with the board.

REPORTS

V. Krill:

Nothing else at this time

M. DiPofi:

I got two quotes:

1. Askco Electric Supply Inc. to replace the 4 lights on the pole across the street would LEDs for \$731.32 quote on file.

A motion by M. DiPofi to purchase 4 lights seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

Northeast Commercial Appliance Inc. to repair the dishwasher for \$606.54 minus the sales tax of \$44.93 for a total of \$561.61 quote on

A motion by M. DiPofi to repair dishwasher seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

At last month's meeting J. Dudley was accepted as first assistant chief and he was handed over the keys from K. Keefer who was the former first assistant chief. They both need to sign paperwork that is in the law desk of the chairman where the keys were handed over from one person the other.

D. DiPofi:

have a question about the credit card bill, why did Cindy pay on her credit card. Cindy stated that the bill needed to be paid because 46 needed to use it to go to the Academy and if it wasn't paid on time it would be shut off, D. DiPofi was satisfied with that answer.

What are we going to do with the surplus equipment from the chief's office and Jack what can we do with them legally. J. Pastore asked D. DiPofi to make a list of what we have so we can decide.

I also have a question on the driving policy a discussion was on we qualifying drivers and answered. She Fandl said he would work on presenting a new policy and asked if Jack could get a copy of some other departments.

E. Keefer:

I have handed out a list of new emails under network solution there was a short discussion with the result of trying to make a shorter email address, will have report for next month.

J. Pastore:

I took the commissioner training and they stated we was to get vouchers from a vendor to pay the bills, such as our vendor Watts and water. J. Clark stated that was overkill their invoices was all we needed.

J. Clark:

If you give me a copy of your SOP's/SOG's I can electronically scan them and look them over.

Car 47:

Our policies need to be updated a discussion followed. The Chiefs office offered to help along would J. Clark helping also.

C. Bayly:

I would like an executive on a personnel matter

A motion was made by V. Krill to enter into executive session on a personnel matter at 8:40pm seconded by M. DiPofi carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A motion was made by M. DiPofi to exit executive session at 9:13pm seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A Motion to adjourn was made by M. DiPofi seconded by V. Krill Carried at 9:25pm.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

NEXT MEETING
May 24, 2018

Respectfully Submitted
Earl Keefer
Fire District Secretary
Schuyler Heights Fire District