

August 24, 2017

Chairman D. DiPofi Called the Regular Meeting of the Schuyler Heights Fire District to Order at 7:00pm

Roll call showed the following present: D. DiPofi, M. DiPofi, E. Keefer, V. Krill, J. Pastore, J. Clark and Chief A. Fandl, C. Bayly was Absent.

A motion was made that the minutes of the last regular meeting were approved as printed by V. Krill and seconded by M. DiPofi and the carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A motion was made to approve the payment of the bills pending verification J. Pastore and seconded by M. DiPofi carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

OLD BUSINESS

E-Mails: Andy Jensen our IT person suggest Microsoft 365 for email, they charge \$4 per person per month and you pay annually. Andy will set up the emails and that all he has to do with it he makes no profit anything from sales, he thinks it is the best because it is good security site you can get calendars on many other items. E. Keefer called AT&T the business class was \$65 for up to 50 email addresses, there was really no support after you started the emails, he also called Gmail they wanted \$10 per user per month with the same support as AT&T.

It has been tabled till next month to see if J. Pastore could get any other information on emails.

PROJECT

849 1st Street Watervliet, NY 12189

No Report

NEW BUSINESS

Albany Board of Elections sent a letter letting us know they will be used in the building for the 2017 election on the dates as follow Tuesday, September 12, 2017 from 12 PM to 9 PM for Primary Day and Tuesday, November 7, 2017 from 6 AM to 9 PM for Genuine Election Day. This is for information only

The Fire Company voted in two new members Karisa Stowell of 16 Delaware Ct., Watervliet, NY 12189 and Connor Gordon of 505 7 Street Watervliet, NY 12189.

A motion was made by M. DiPofi to accept Karisa Stowell and Connor Gordon as active members seconded by J. Pastore carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

There were two insurance agents that I met with first one was Matthew Spataro which is the new agent replacing John Decatur, the second was David Bodenstein. A short discussion followed and was asked of E. Keefer to get a hold of David Bodenstein to come to our next meeting.

CHIEF'S REPORT

See enclose report given by Chief A. Fandl:

I would like to order a new 10lb. Fire Extinguisher but don't have a firm price. A motion was made by M. DiPofi to purchase to fire extinguisher not to exceed \$200 seconded by J. Pastore carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I have a quote from AFE (Albany Fire Extinguisher) take over our maintenance of all fire extinguishers and the hood system in the kitchen based on quote I have provided.

A motion was made by M. DiPofi to switch to AFE and send a letter to Tri-City fire extinguisher stating we do not need your services anymore seconded by J. Pastore carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

There has been a recall on a lot of truck for repair on a clip that holds a starter in place I am going set up that repair as soon as possible.

The rescue committee has not met because of the timeframe, so I have no report as of now.

I like to request the hall for fire prevention open house for October 13 and 14th open house will be on the 14th from 10 AM to 2 PM, 2nd assistant chief N. Gingeresky will be running this detail and will need \$200 for expenses.

A motion was made by M. DiPofi for the use of the hall and not to exceed \$200 in expenses seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

On the subject of Helmet Shields, I have got a quote from MES for 20 Shields for the cost of \$980. The Chief will be in charge of or shields that anybody wears no custom-made shields without his permission.

A motion was made by M. DiPofi 2 purchased the shields seconded by V. Krill carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I would like in executive session before we close out the meeting.

REPORTS

V. Krill:

I would like to borrow a pop-up tent, 2 long tables and the 16 plastic folding chairs for the weekend of August 28, 2017.

A motion was made by M. DiPofi to allow the uses and fill out proper paperwork seconded by D. DiPofi carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore				X

I would like to have a correction made on July 27, 2017 minutes there was an omission made of a motion made by V. Krill seconded by M. DiPofi to have the grounds sprayed for mosquitoes at a cost of \$300 for the Heights Fest carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore				X

M. DiPofi:

Nothing at this time

J. Pastore:

About Hall Rentals there would no Fire Police at this function, this needs to be revealed.

I have been told that we have to firefighters that can't be hired by Watervliet fire department because they don't have the proper training what can we do to fix this problem. Chief A. Fandl explained to Joe that will training need is available through is not sure what is meant by sense of the members has been hired from here without a problem.

E. Keefer:

I received a few complaints about red alert the RedNMX took a while to boot up to do fire reports, I call Alpine software and explained the problem. The tech told me he was going to go into the 2 kiosk machines and he sent me an email which I will put into the minutes.

D. DiPofi:

The Chief and I attended Congressman Tonko grant workshop last night. At the workshop, we talked to the Congressman regarding the land across the street, he said he would be more than happy to assist us by inquiring about the status.

I would like everyone to go through the budget that I have handed out and get back to me by Monday with their suggestions on the line items so I can get with the treasurer so it can be turned in on Tuesday.

Monday there will be a PowerPoint presentation on our most system, I have handed out a sample of the PowerPoint and any suggestions you would like and or question please contact me by Sunday.

Has the air hose reel been repaired, E. Keefer stated that Don Fandl has been notified and will get to it as soon as possible.

Nothing has been done about a radio for the station will need to look into it again.

C. Bayly:

Absent

J. Clark:

The Chief has reconceived a letter stating he may have to go to court if he receives a summons, but we will handle that when it happens.

I have rewritten a policy on the Administrator Firefighter in which I took the last version and made some changes in red, and added special tasking and it is a very flexible. If the board decides to adopt this policy I will send a clean copy to E. Keefer for files.

A motion was made by M. DiPofi to adopt Administrator Firefighter Policy dated August 24, 2017 seconded by D. DiPofi carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I sent everybody the email on a resolution I recommend we adopt Best value purchasing resolution.

A motion was made by J. Pastore to past the best value purchasing resolution seconded by D. DiPofi carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I have worked up an information sheet to help with the budget this year the preliminary budget is due to the town on September 26, 2017. All the information will be in the minutes when the treasurer finishes up the preliminary budget she will send it to me.

The Easement package has a typo needs to be fixed and it can't be signed until SMP (site management plan) is in place documents are in the minutes.

G. Adkins:

I would like to book the hall for July 29, 2018 to August 5, 2018 for the Heights Fest fundraiser

A motion was made by M. DiPofi for the booking of the hall July 29 through August 5, 2018 seconded by V. Krill carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore				X

A motion was made by M. DiPofi to enter into an executive meeting for personnel matters at 8:30pm and seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A motion was made by M. DiPofi to exit the executive meeting on personnel matters at 8:45pm and seconded by V. Krill carried.

A Motion to adjourn was made by M. DiPofi seconded by V. Krill Carried at 8:50pm

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

NEXT MEETING
September 20, 2017

Respectfully Submitted

Earl Keefer

Fire District Secretary
Schuyler Heights Fire District