

## June 28, 2018

Chairman J. Pastore Called the Regular Meeting of the Schuyler Heights Fire District to Order at 7:00pm

Roll call showed the following present: M. DiPofi, D. DiPofi E. Keefer, V. Krill, J. Pastore, J. Clark, C. Bayly and Chief A. Fandl

A motion was made that the minutes of the May 24, 2018 regular meeting were approved by M. DiPofi and seconded by V. Krill and the carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

## Treasurer's Report

### C. Bayly:

I have handed out the budget and we have spent about 46% and an estimate of 400,000 in the checking account. I have written a check to paid a bill to Encon.

A motion was made to approve the payment of the bills pending verification by V. Krill and seconded by D. DiPofi Carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

## OLD BUSINESS

The decision on picking new appliances for the kitchen so we can pass our hood inspection and use the kitchen again we have 3 quotes. The 3 quotes are ABC equipment from South Glens Falls, B and G equipment from Albany, and Saratoga are restaurant equipment from Gansevoort. These 3 quotes are on file with the minutes.

After a brief discussion a motion was made by E. Keefer to purchase appliances from Saratoga restaurant seconded by M. DiPofi, on the question D. DiPofi stated that all the quotes are not comparable, V. Krill added that the kitchen is also not in compliance with the required law. We need to fix this problem right away, carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

C. Bayly noted that the audit needed to be finished from 2016 there are 2 items left to be done. I would like to do it on a weekday if that is possible, I just need to get a few things from E. Keefer, he said let him know what and when they are coming he will make every effort to be here.

## PROJECT

**849 1<sup>st</sup> Street Watervliet, NY 12189**

Nothing at this time

## NEW BUSINESS

Notice was received a safety recall from the Chevrolet dealer, it has been turned over to the chief.

Notice in regards to The Association of Fire Districts of the Capital Area, sent a notice that all dues will be going up for the year 2019.

Received an email from Rich Campagnola on the fire house roof, he sent Pete Hamilton to inspect the roof on Monday the 25<sup>th</sup> at 10:00 AM.

## CHIEF'S REPORT

### See report on file with quotes:

We I would like to take the truck and Chief vehicles to Menands for what is known as Bryce event and offer rides to anyone who would like to go. I would also like to take an old Schuyler Heights fire helmet to give to him and A. Fandl, J. Dudley also bought some items to give out at the party.

A motion was made by M. DiPofi to allow this request seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I have given the okay to have a transmission put into the rescue as per the board it will take approximately 2 weeks before we will get back will keep everyone updated.

I would like to get a Pad poured and buy a shed for the property across the street.

M. DiPofi stated he will have E. Keefer reach out to CT male to work on these items seconded by E. Keefer carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I would like to purchase some wipes to put on all the vehicles so items can be clean after calls. This is for the cancer prevention measures

A motion was made by M. DiPofi to purchase wipes seconded by V. Krill and carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I would like to purchase a new nozzle/conductor from Camguard for the amount of \$1985.

A motion was made by M. DiPofi for the purchase seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

## REPORTS

### V. Krill:

The only thing I have is I am getting the back sprayed for ticks and mosquitoes on July 31 for the Heights Fest.

### M. DiPofi:

I make a motion that NVS lawn care is called and to stop cut the grass across the street every week and make it every other week seconded by V. Krill carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

We received the air hose from FastTool and it was damaged we are to ship it back when the new one comes.

The showers repair is done and he will finish the wall tomorrow morning, with the check written I will give it to him when he is done. I also talked to him about giving us a price on a split system for the back room here and should have the price by next meeting.

The chief and myself would like to get silhouettes for across the street to scare away the geese and any other animal a set of 5 cost \$229.

A motion was made by M. DiPofi for this item and seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

M. DiPofi made a motion that we notify all members to update their home addresses seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

My last thing is I am going back to work on July 9, everyone will be needed to be available to help out, I will no longer be available like I am now.

**D. DiPofi:**

I have notice that the rear side door does not shut and needs to be looked at. A. Fandl stated he has pass this on to his father and he is very busy and will get here as soon as he can, if you need to hire someone else that will be fine.

I have 2 bills that I have questions on one from Douglas industrial and the other from Staples. The one from Douglas the check does not match what is printed on the ledger, C. Bayly stated it was a type o and will fix it. The 2<sup>nd</sup> is Staples why was the check sent out before approval, C. Bayly stated that the bill was due before our meeting and did not want to have a late charge on that one item.

**E. Keefer:**

Nothing at this time

**J. Pastore:**

I would like to thank A. Fandl for installing the mailbox post and mailbox.

We got a complaint from the city about the Heights Fest sign on 19<sup>th</sup> St., I will make a call and we will get it handled.

I have a question on Albany IT's bill it needs to be looked into.

I would like to thank someone for all that he does some of the items are unnoticed by most people in this person would be M. DiPofi.

**J. Clark:**

I sent out requesting proposals for our required auditing services which are mandatory by state law, out of 5 only 4 came back.

1. Cusack & Company, CPA's LLC for 5 years not to exceed \$5950
2. Jamie R. Cote, CPA Principal the Bonadio Group for 5 years was  
**2018** \$7700, **2019** \$7700, **2000** \$7900, **2021** \$8100 and **2022** \$830
3. BST accounting/tax/advisory 5 years was  
**2018** \$5000, **2019** \$5100, **2000** \$5100, **2021** \$5250 and **2022** \$5250

4. John P. Bryans, CPA for 5 years was \$4900

A discussion proceeded about the bids and through the thought of J. Clark we take a look at all this and decide at our next monthly meeting and the board agreed.

With working on the SOP's/SOG's updates, we have reviewed and finished the driver training policy. The next one that needs to be looked at is sexual harassment it needs to be done for October 2018 and I am waiting for the state to do their policy and then configure it for us.

I resent a new foil to the town they responded on the so-called pilot payment, J. Clark discussed how he sent it and they claim there's only been one pilot payment in the last 10 years, which I know is wrong I will get back to the board on this

A motion was made by M. DiPofi enter into executive session on a personnel matter seconded by V. Krill at 8:03pm and carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A motion was made by E. Keefer to exit executive session seconded by M. DiPofi at 8:42pm.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A Motion to adjourn was made by M. DiPofi seconded by V. Krill Carried at 8:50pm.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A motion was made by E. Keefer for Thomas Kudlack and Dominique Robinson are removed as active members with regrets due to their change of residency to a location outside of the parameters established by the board of fire commissioners seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A Motion to adjourn was made by M. DiPofi seconded by V. Krill Carried at 8:50pm.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

**NEXT MEETING**

**July 26, 2018**

Respectfully Submitted

*Earl Keefer*

Fire District Secretary  
Schuyler Heights Fire District