

May 25, 2017

Chairman D. DiPofi Called the Regular Meeting of the Schuyler Heights Fire District to Order at 7:05pm

Roll call showed the following present: D. DiPofi M. DiPofi, E. Keefer, V. Krill, J. Pastore, J. Clark and Chief A. Fandl

A motion was made that the minutes of the last regular meeting were approved as printed by J. Pastore and seconded by V. Krill and the carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A motion was made to approve the payment of the bills pending verification V. Krill and seconded by J. Pastore carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

OLD BUSINESS

The offices are scheduled to be re-carpeted on June 5 starting at 7 AM. All the loose items on the floor needs to be moved, and any loose items on the top of the desk. The district secretary will send out an email to the members for help on Sunday starting at 5 o'clock and food will be ordered a round 6 o'clock for all who is here to help. The motion was made by M. DiPofi and seconded by V. Krill and carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

Travel policy; we need to discuss the difference in the two policies and come up with which one we would like to adopt.

A motion was made by M. DiPofi to adopt the new travel policy with GSA reimbursement rates and seconded by D. DiPofi and carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

A discussion is needed about the junior firefighter policy with some changes that has been recommended by a board member.

A motion was made by E. Keefer to adopt the revised student firefighter policy statement with the following insert the term probationary explanation, under restrictions the sentence that states Youthful Firefighters shall not be permitted to drive any fire apparatus new sentence will state youthful firefighters shall not be permitted to drive any fire district or company vehicle, eliminating the word apparatus. Under subject Academies Standards Maintenance the second paragraph will stay in the old language. In all other red line items will be added seconded by M. DiPofi and carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

PROJECT
849 1st Street Watervliet, NY 12189

C.T. Male:

Report from Rich Campagnola:

See report enclose.

CORRESPONDENCE

We receive a proposal from Pella Windows for total of \$277.41 which is to paid before they start to work.

A motion was made by E. Keefer to put on credit card and seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

M. DiPofi has been calling for bids to replace the 4 x 8 sign on the building with a new sign which would be 4'5" by 6'3" digital programming sign with a viewing area of 4' x 6' and 16mm four \$18,631 we have called two other places Vital Sign and Infamous Signs on two separate occasions and still can't get a quote and they are sign companies that other departments have used, what's our next step. After a discussion, M. DiPofi made a motion to table and start a committee to look into this matter on the committee was J. Pastore and D. DiPofi seconded by seconded by E. Keefer and carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

We have received the bill from ENCON which reflects the balance that we are to pay for \$64,674.90 this price reflects the 10% of the redemption cost across the street.

A motion was made by V. Krill two paid a bill and seconded by J. Pastore carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

NEW BUSINESS

There is a need to talk about the district audit that was done by BST accounting.

A motion was made by D. DiPofi to enter into executive session on a person no matter seconded by M. DiPofi at 7:55 and carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

a motion was made by D. DiPofi to exit executive session and seconded by V. Krill at 8:35 and carried

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

CHIEF'S REPORT

See enclose report given by Chief A. Fandl:

Rescue 8 repairers A. Fandl received a text from F. Ovitt with an update that stated, pump is reassembled we have to fill the water tank run the pump in the morning and pump test to truck. My goal is to get the truck back to you tomorrow as long as everything goes OK. I will update you again in the morning.

Updating the rescue replacement committee and the scheduling I have picked the committee of A. Fandl, J. Dudley, P. Ellis, +1 more to be picked and the entire Board of Commissioners. As far as scheduling once we have the complete committee we will set a date.

Regarding LOSAP everything seems good there.

On the discussion of lack of membership response, I am looking for some ideas I have been meeting with Menands fire company and other people on responding as a group, for example if we get two qualified members for a call and Menands fire company has two qualified personnel that we could respond to a call and join forces. This is something I am working on to come to the board about and would like the board's suggestions and help on some recruitment and retention ideas to get members.

A quick review about our monthly chief meeting we discussed things about the operation of cars working on the boxes to be more friendlier and we have been bringing up how the chief is in charge of fire scenes and calls in what is needed not to be done by anyone else.

I have got a list of medicals supplies needed for a total \$176.12

Two CD drive from Staples for training seeing our training laptops can't play CDs for \$88.38

A wireless printer from Dell for \$79.99

Three Max Halligan's for \$250

three Max Ray Halligan's for \$265

A motion was made by V. Krill to purchase all items and seconded by J. Pastore carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

I have supplied some invoices and statements from B land equipment looking for payment I will authorize what can be paid out of them and give them to Cindie for payment.

REPORTS

V. Krill:

Nothing at this time

M. DiPofi:

I make a motion to have D. Fandl fix the timer for the pole lights across the street so they are not on all night seconded by E. Keefer and carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

M. DiPofi make a motion we order a new locking wall mount mailbox because the tickets and money does not fit in the old one we have at this time for \$73.99 seconded by V. Krill carried.

	Yes	No	Abstain	Absent
D. DiPofi		X		
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

J. Pastore:

Nothing at this time

E. Keefer:

There was an email from McNeil and company looking for a renewal application at the request of Fire Districts of NY Mutual, I had one sent to me filled it out and returned it.

I received a call from Lisa Leahey stating she was working on the 2016 LOSAP points order to confirm that we wanted the audit done as in all the years four \$345 and will send a copy to SaxBST. In which I stated we did, hope the board agreed on my quick answer.

I call Alpine software get an update on our Key fobs and got an email that stated that the key leader is built and waiting on software to be in store currently Susan said key fob reader should ship out in the next week or so.

Received a letter from Auxiliary President for a Craft Fair in October, 21st from 9-3pm or her second choice is Oct. 28th 9-3pm and have the night before to set up.

A motion to allow the Craft Fair request by M. DiPofi for October 1st and the night before for set-up
Seconded by V. Krill Carried.

	Yes	No	Abstain	Absent
D. DiPofi	X			
M. DiPofi	X			
E. Keefer	X			
V. Krill	X			
J. Pastore	X			

D. DiPofi:

We need to discuss an email address account for the fire district and company a discussion followed and was tabled till next month's meeting so we have some definite ideas and answers.

C. Bayly:

Absent

J. Clark:

Nothing at this time everything I had what discussed by the board.

A Motion to adjourn was made by D. DiPofi seconded by J. Pastore Motion Carried at 9:25pm

NEXT MEETING

June22, 2017

Respectfully Submitted

Earl Keefer

Fire District Secretary

Schuyler Heights Fire District

